

Minutes of the twenty- sixth meeting of the Wivenhoe Neighbourhood Plan Steering Group held on 14 May 2015 at the Wivenhoe Council Offices, at 19.30.

Present: Cllrs Robert Needham (chair), Neil Lodge.

Residents, Richard Polom, Marika Footring (minutes), David Allen, Jane Black, Rosalind Scott, Peter Hill, Pat Lean, Ruth Melville,

CBC Christopher Downes, Karen Syrett.

Apologies for absence: Graeme Willis, Mark Norrington, Rachel Hogger.

Declarations of interest:

Robert Needham, Neil Lodge, Peter Hill: Wivenhoe Housing Trust.

Minute 2015/8 Minutes

The minutes of the March meeting as amended were accepted as a true record and signed by the chairman.

Minute 2015/9 Matters arising

Grant application for SEA scoping work. This was dealt with under Minute 2015/13

Minute 2015/10 Correspondence

Email from Mr Peter Kay dated 4 April 2015, re Ballast Quay Road's non-inclusion in the CBC Local List, relaying CBC's suggestion that its protection would be better dealt with through the WNP. Members noted that the Heritage working group's report had recognised this road's importance on the basis of residents' responses to the 2013 survey which identified it as an important walking route to Millfields school, and its mention as an important view point in the Blandford report. Its protection can therefore be fitted into the draft policies. A reply to Mr Kay will be sent by the chairman.

Email from Pat Marsden dated 25 April re the above. The WNP had been copied into this email addressed to someone else and it was not thought necessary that a reply should be sent.

Minute 2015/11 Finance

Nothing to report

Minute 2015/12 Consultation and Community Engagement

A pop-up presence has been prepared for the Open Gardens weekend 16/17 May. WNP will be at the Jubilee Garden on the KGV between 11am and 3pm on both days. Permission has been obtained from the primary schools to engage with the parents. The preparations for a WNP presence at the Wivenhoe Regatta are in hand.

Minute 2015/13 Land Use and Zoning

Peter Hill gave the progress report on behalf of the LUZ Working Group and presented a scorecard for use in appraising some 20 pieces of land for their future use, whether for possible residential development, commercial development or for some other purpose as open spaces or wildlife areas. Peter explained the methodology to the meeting. He said this scorecard had gone through several iterations and had been viewed and commented on by CBC.

Preliminary thoughts on site allocation were placed before the SG.

After discussion it was felt by members that further explanation/consideration of some points was needed. This will be supplied in good time before the June meeting, when the SG should be in a better position to make a final decision about the results of the LUZ Working Group's analysis. Peter will also draft a short statement for release to the public in June, for consideration by the SG to indicate the extra number of dwellings needed by Wivenhoe, the WG's preference for dwelling type, where they might be built, over what period and what community benefits we should be seeking, all based on the Objectives which have been published.

The latest version of the SEA scoping report had been circulated to SG members on 14 May. Peter noted that Jane Black had put a huge amount of effort into producing this scoping report although she had been able to work from the CBC version as a guide. The report still needs proof reading and comments from PAE and CBC before it is ready for a public consultation period of 5 weeks. Karen Syrett confirmed that CBC would be willing to circulate the final report to statutory consultees on our behalf.

Peter confirmed that the next stage is the SEA report covering sustainability analysis and assessments etc which it was recommended should be done by paid consultants. He had sought quotes from three consulting firms. This work needs grant aiding. Robert Needham confirmed that he had lodged an expression of interest for a possible £8000 maximum grant. Karen Syrett suggested that Dr Jonathan Crane might be available to do the work as he had ceased working for CBC.

Christopher Downes will get a quote from him for us.

The chairman expressed the steering group's appreciation for the hard work to date by LUZ group members.

Minute 2015/14 Project Time Line

This is being kept under review. No significant shifts have occurred.

Minute 2015/15 Any Other Business

The chairman emphasised that neighbourhood plan messages published on the Wivenhoe Forum and other social media must be identified as coming from the SG or LUZ or C&CE as the case may be. The chairman gave notice that he will be absent from the June and July SG meetings.

There being no further business, the meeting was closed at 9.47 pm.

Date of next meeting:

Wednesday 3 June 2015, 7.30 at Wivenhoe Town Council Offices.