

Draft Minutes of the twenty- eighth meeting of the Wivenhoe Neighbourhood Plan Steering Group held on 4 June 2015 at the Wivenhoe Council Offices, at 19.30.

Present: Cllrs Neil Lodge (acting chair) and Penny Kraft.

Residents, Richard Polom, Marika Footring (minutes), Jane Black, Rosalind Scott, Peter Hill, Ruth Melville, Mark Norrington,

Apologies for absence: Cllr Robert Needham, Graeme Willis, David Allen, Christopher Downes, Karen Syrett.

Declarations of interest:

Neil Lodge, Peter Hill: Wivenhoe Housing Trust.

Minute 2015/16 Minutes

The minutes of the May meeting were accepted as a true record and signed by the acting chairman.

Minute 2015/17 Matters arising

From Minute 2015/13 Peter Hill informed the meeting of the appointment of Dr Jonathan Crane to undertake two assignments for the WNP: 1) a formal review of the LUZ SEA scoping report to ensure it is accurate and complete, and submit it to the statutory consultees on the WNP's behalf; 2) to write the SEA report.

The fee for this work will be £6,500 and a grant application has been made. The appointment is conditional on receipt of the grant but Dr Crane has agreed to undertake the formal review in any event, whether or not the grant application is successful.

The expected date for completion of the SEA report is September (or sooner, depending on whether the statutory consultees will require the full five weeks the regulations allow for the scoping report consultation).

In parallel to this work, Chris Bowden will begin work on a first draft of the NP on 29 June.

Minute 2015/18 Regatta preparation

A Note for Residents had been prepared by LUZ and circulated prior to the meeting. Ruth Melville presented the C&CE group version based on this, which incorporated a number of comments that had been submitted. After discussion and some further, minor amendments, members approved the content for use at the Regatta on 6 June. Peter will ask WTC office to print 100 A4 copies, Marika will be the printing fall back position.

Peter will let Marika have a copy for the website.

A rota for the Regatta was agreed as follows:

- 11-12 Lesley Jones & Neil Lodge (setting up)
- 12 – 1 Lesley Jones & Jane Black
- 1-2 Peter Hill & Mark Norrington
- 2-3 Peter Hill & Marika Footring
- 3-4 Peter Hill & Jean McNeil
- 4-5 Peter Hill & Mark Norrington
- 5-5.30 Lesley Jones & Dick Polom (clearing up)

There being no further business the acting chairman closed the meeting at 8.46 pm.

Date of next meeting:

Wednesday 1 July 2015, 7.30 at Wivenhoe Town Council Offices.