

Minutes of the sixteenth meeting of the Wivenhoe Neighbourhood Plan Steering Group held at the Council Offices Wivenhoe at 1930 on Wednesday 4th June 2014.

Action

Present Cllr Robert Needham (Chair) Cllr Neil Lodge, Peter Hill, David Allen, Jane Black, Chris Downs.

Apologies Ruth Melville, Richard Polom, Marika Footring

Declarations of interest.

Robert Needham, Peter Hill and Neil Lodge. Wivenhoe Housing Trust

Minute 2014/36

The Minutes of the Steering Group meeting held on 7th May were approved

Minute 2014/37 Matters arising

From 2014/24 Survey Digest. Members were informed that John Wallet had sadly lost his mother. Understandably, this has diverted his attention. Whilst the Digest has been produced, printing however has been delayed. Receipt of printed copies is not expected until Wednesday 11 June

The document was reviewed and found to be eye catching and of good presentation. Whilst the size of the booklet is convenient, there was some comment over the relatively small print.

The discussion extended to presentation at The June Market. It was agreed that some of the draft Digests could be used as guidelines for discussion. There seems to be good support for staffing the event.

A cheque in payment for the stall was requested. This will be requested from WTC. Distribution of the printed Digest will need to be widespread and several suggestions of locations were forwarded. E.g. Surgeries, Public Houses, Shops and stores, Nottage Institute etc. Likewise e-distribution via web-sites and circulation to interest groups.

From 2014/26 Survey at Colne Community College Reports on this item are still awaited. In association with this item, it was noted that Students at the University are now on vacation and that the University Survey will, of necessity. Have to be delayed until the new term.

From 2014/27 Publicity It will be useful to engage with the press to indicate where copies of the Survey can be obtained. Peter Hill will contact Colchester Daily Gazette. Equally, for this information to be available via the WNP web-site

**RP. RN.
PH.**

RN

MF

**PH
MF**

Minute 2014/38 Correspondence

from Mr Chris Bowden confirming his intention to attend the Moderators Meeting on 12th June 2014 in the WTC Council Chamber.

Notes 1) This meeting will start at 5pm

2) Members registered concern over the open ended nature of Mr Bowden's commission and the outstanding application for external funding for this. Richard Polom to check on progress with this

RP

Minute 2014/39 Working Groups

Councillor Sinclair has tendered his resignation as Moderator for the

Countryside, River and Environmental Working Group. This is due to time constraints. Cllr Needham to check with Cllr Sinclair as it was thought that the Working Group could complete their work with the minimum of meetings.

Jane Black requested that the Heritage Group should have a more descriptive title and should include Townscape within the heading.

Minute 2014/40 Any other urgent business.

Christopher Downes advised that results from Colchester Borough Council Housing needs survey have been published. He thought that the results would have little impact on the work of the WNP Steering Group. One interesting factor was that the results indicated the Borough would need to build C 1100 new houses each year. Chris will circulate a link for members to view the document.

There being no further business, the Chairman closed the meeting at 8.20 pm

Date of next meeting: Wednesday 2nd July 2014 at WTC Council Chamber.

Please note that the meeting will start at 7PM for an introduction by Simon Neale of Essex University.

**Action
RN**

CD